



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

ASSOCIATE LIFE ACTUARY (LIMITED TERM)

\$7,037 – \$8,555

**FINANCIAL SURVEILLANCE BRANCH
HEALTH ACTUARIAL OFFICE
LOS ANGELES, CA**

RESPONSIBILITIES:

Under the general direction of the Chief Health Actuary, the Associate Life Actuary works independently on standard health insurance actuarial analysis projects and assists Senior Life Actuaries on the most complex health insurance actuarial projects. Duties include, but are not limited to: reviews and analyzes health insurance rate filings, including actuarial opinions and projections, to determine compliance with statutory requirements, and recommends actions to the Chief Health Actuary; assists Senior Life Actuaries with reviews and analyses of complex health insurance rate filings of major insurance companies, including sensitivity testing of alternative actuarial assumptions; participates in field examinations of health insurers upon request; and responds to industry and public inquiries on actuarial matters related to health insurance.

DESIRABLE QUALIFICATIONS:

- Demonstrated health actuarial consulting experience
- Knowledge of statistical sampling methodologies and risk modeling
- Experience in evaluating health insurance rate filings
- Ability to appraise accurately from actuarial and statistical data the financial structure of health insurance companies
- Ability to work with extreme independence and initiative
- Ability to make appropriate recommendations and draw valid conclusions
- Ability to communicate effectively both orally and in writing
- Ability to establish and maintain effective working relationships with all levels of staff
- A professional designation of ASA (Associate of the Society of Actuaries).

WHO MAY APPLY:

Applications will be accepted from current State employees at the Associate Life Actuary level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. ***All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application. This position is being filled limited-term with the possibility of becoming permanent full time.***

07/30/12SS

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

AN EMPLOYER OFFERING EQUAL EMPLOYMENT OPPORTUNITY TO ALL REGARDLESS OF RACE, COLOR, CREED, NATIONAL ORIGIN, ANCESTRY, SEX, MARITAL STATUS, DISABILITY, RELIGIOUS OR POLITICAL AFFILIATION, AGE OR SEXUAL ORIENTATION.



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STATEMENT OF QUALIFICATIONS:

All interested candidates must submit a completed standard State of California application and a "Statement of Qualifications" in order to be considered for this position. The Statement of Qualifications is a narrative discussion of your education, training, experience, and skills as it relates to the desirable qualifications listed above. The Statement of Qualifications serves as documentation of each candidate's ability to present information clearly and concisely in writing and should be typed and no more than two pages in length.

Resumes do not take the place of the Statement of Qualifications. Applicants who fail to submit the Statement of Qualifications will be eliminated from the selection process.

APPLICATION PROCEDURE:

Send a completed standard State of California application and a "Statement of Qualifications" to Sophia Santiago, Department of Insurance, Human Resources Management Division, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **Please indicate "ASSOCIATE LIFE ACTUARY (LT) #413-352-6089-XXX" on the State application.** For additional information, please contact (916) 492-3310 or sophia.santiago@insurance.ca.gov.

FINAL FILING DATE: **Until Filled**

NOTE: Interested Individuals, including list eligibles, must submit applications in order to be considered for this position. Possession of minimum qualifications will be verified prior to interview and/or appointment. If it is determined an applicant does not meet the minimum qualifications, the application will be forwarded to the State Personnel Board for review and the applicant's name may be removed from the eligibility list. If you are applying for more than one recruitment, a separate State Application (STD 678) is required for each recruitment for which you would like to be considered.

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